

URGENT NEED DURING COVID-19 CRISIS

# Bagged Lunch Program



Help Father Bill's & MainSpring support our friends and neighbors

PREPARE AND DELIVER BAGGED LUNCHES

**IMPORTANT:** To ensure the safety of our guests, please wear gloves and use care when preparing food.

Groups/individuals assemble 50-100 individual bag lunches offsite and deliver them to our Quincy or Brockton shelters. Bag lunch providers are responsible for purchasing all food items. Delivery should be made between 10-11 a.m. or between 1-3 p.m. Staff are available to transport lunches from your vehicle into the shelter.

**Deliveries must be scheduled in advance.** Contact Mary Ann Mendes at [mmendes@helpfbms.org](mailto:mmendes@helpfbms.org) or 508-427-6448 X2283 (email preferred) to confirm an available date and time for delivery of your lunches. Please note: **Deliverer, upon arrival, should call the shelter number listed below. A staff member will bring your lunches from your vehicle into the shelter.**

*Lunches are accepted weekdays and weekends at the following locations:*

Father Bill's Place, 38 Broad Street, Quincy, MA (617-770-3314)

MainSpring House, 54 N. Main Street, Brockton, MA (508-587-5441)

## LUNCHES SHOULD INCLUDE

Please mark sandwich type on bags

- Sandwich (e.g., Peanut Butter & Jelly, Tuna, Turkey, Ham & Cheese).
- Chips or Pretzels
- Fruit: Apple, Banana, Orange (separate from bags)
- Cookie or Candy
- Water, juice (separate from bags)

Thank you!

## PACKAGING

Due to storage limitations, lunches should be packed in **individual brown bags** and delivered in disposable boxes (no plastic bags). Boxes should be no larger than 10" x 18".

\*For reporting purposes, we will ask you to fill out an in-kind receipt at the time of your donation. If you are unsure of the value, we suggest an estimate of \$5 per lunch.